

email = To: JJ, WF, KS, LL, SS, RB, ST, DJ
4/25/18 CC: AZ, DN, KK, ES, PS, KA, KR, CS

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MEMORANDUM OF UNDERSTANDING
BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
AND
CHABOT-LAS POSITAS FACULTY ASSOCIATION

10 October, 2017

The District and Faculty Association agree to add the following language to Article 10D.1(b) of the Agreement:

(4) Faculty Laboratory Hour B.4 at 0.56 of a Calculated A Hour (CAH) laboratory classroom teaching hour for individualized instruction for credit, specifically for programs in which individualized instruction is required to meet transfer or accreditation requirements (e.g. applied lessons for transfer programs in music).

The following provisions shall apply:

- (a) A Discipline offering such individualized instruction will demonstrate how it meets its productivity goals, in its Discipline Plan;
- (b) Unit members providing individualized instruction will perform such duties on an Overload or Part-Time basis;

Example: Applied Lessons scheduled for 33.5 minutes per week for the duration of a semester, are calculated at 0.67 hours/week. Such an assignment thus carries a load calculation (pay-basis) of:

$$(0.56 \text{ load factor}) \times (0.67 \text{ weekly hours}) = 0.375 \text{ CAH}$$

Note. Existent items (4) and (5) in Article 10D.1(b) shall be re-numbered to (5) and (6) respectively.

In addition, Article 21G.1 shall be amended as follows:

- b. For Faculty Hour B.1, B.2, B.3 and B.4 (laboratory hours):

$$\text{Effective Hourly Rate} = (\text{Applicable Load Factor}) \times (\text{Lecture Hour Rate})$$

Signed and entered this ___ date of October, 2017

4/4/18 Charlotte E. Lofft
Dr. Charlotte E. Lofft, President
Chabot-Las Positas
Faculty Association

Jannett N. Jackson 4/23/18
Dr. Jannett N. Jackson, Chancellor
Chabot-Las Positas
Community College District